

BCCS

HANDBOOK

2023-2024



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OUR PURPOSE & BELIEFS

Our School Purpose

BCCS was founded in 1979 as a ministry of Bay City Baptist Church. Our goals in part:

- ✓ To provide a Bible-based, solid education for our children.
- ✓ To train future leaders in a warm, Christian atmosphere.
- ✓ To instill Christ-like character.

We wish to complement the home by providing children biblical wisdom, knowledge of Christ, and academic skills that prepare them for a life pleasing to God.

We aim to be Christian in our education and professional in our conduct. We intend to maintain high standards of godly ethics while helping you fulfill your duty to educate your children.

Our Mission Statement

Bay City Christian School exists to partner with Christian families in the continual growth of students toward academic excellence and spiritual maturity.

Our Core Values

As an educational institution, it is our goal to encourage students as they begin and then continue their spiritual and academic growth. We seek to provide a place of learning that promotes growth in these areas:

1. Knowing a biblical worldview and living to glorify God
2. Establishing an academic foundation for further education
3. Fostering social skills that enhance relationships
4. Developing physical abilities for the purpose of serving God and others

Our Statement of Faith

- We believe the Bible was inspired by God, without error. *II Timothy 3:16, II Peter 1:21*
- We believe in the one true God, eternally existent Father, Son, and Holy Spirit, who created man by a direct act. *Matthew 28:19, I John 3:7, II Corinthians 13:14*
- We believe in the pre-existence, incarnation, virgin birth, sinless life, miracles, substitutionary death, bodily resurrection, ascension to Heaven, and the second coming of the Lord Jesus Christ. *John 1, Matthew 1:18, Hebrews 4:15, Acts 10:38, I Peter 18:19, Acts 1:9, I Thess. 4:13-18*
- We believe in the fall of man, the need of regeneration by the Holy Spirit on the basis of grace alone, and the resurrection of all to life or damnation. *Genesis 3:1-24, Romans 5:12, Romans 3:23, Ephesians 2:1*
- We believe in the spiritual relationship of all believers in the Lord Jesus Christ, living a life of righteous works, separated from the world, witnessing of His saving grace through the ministry of the Holy Spirit. *I Corinthians 6:19-20, II Corinthians 5:17, Titus 3:5-7*
- We believe Jesus Christ will return to the earth in a human body, before a period of tribulation and before the 1,000-year reign of Jesus Christ. *John 14:13, Acts 1:11, I Thessalonians 4:13-17*
- See the Constitution of Bay City Baptist Church for the complete Articles of Faith.

Bay City Christian School is a uniquely religious, educational institution that seeks to provide a quality education in a distinct Christian environment. One of the goals of BCCS is to work with parents and guardians to train Christian young men and women to be salt and light in their communities. Bay City Baptist Church and Christian School believe that the Bible sets forth absolute truth by which Christians are to live. BCCS expects and requires that both students and parents support the school in its distinct mission and in its Biblical beliefs. In relying on the teachings of Scripture, Bay City Baptist Church and Christian School "believe that God has commanded that no sexual intimacy be engaged in outside of the marriage between a man and

a woman. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, transgenderism, transsexuality and pornography are sinful perversions of God's gift of sex." (Constitution of Bay City Baptist Church, p. 13-14). *Genesis 2:24; 19:5, 13; 26:8-9; Leviticus 18:1-30; Romans 1:26-29; 1 Corinthians 5:1; 6:9; I Thessalonians 4:1-8; Hebrews 13:4; Romans 7:2; 1 Corinthians 7:10; Ephesians 5:22-23*

On those occasions in which a particular home or student is acting counter to or in opposition to the Biblical beliefs and lifestyle that the school teaches, the school reserves the right, in its sole discretion, to refuse admission to an applicant or to discontinue enrollment of a current student. This includes, but is not limited to, living in, condoning, or supporting any form of sexual immorality; practicing or promoting a homosexual lifestyle or alternative gender identity; or otherwise having the inability to support the moral principles of the school as stated throughout this handbook.

Christian Americanism

We stress America's heritage and the sacrifice of its founders. As a republic, America guarantees liberties to educate and preserve freedom. We teach the Bible, respect for authority, obedience to law, and a love for our country. All students learn the following pledges.

Pledge to the American Flag

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

Pledge to the Christian Flag

I pledge allegiance to the Christian flag, and to the Savior for whose kingdom it stands, one Savior, crucified, risen, and coming again, with life and liberty for all who believe.

Pledge to the Bible

I pledge allegiance to the Bible, God's Holy Word; I will make it a lamp unto my feet and a light unto my path; I will hide its words in my heart that I might not sin against God.

ENROLLMENT

Admission

Students entering BCCS are required to complete all application forms, to interview with the administrator, and to submit records/transcripts from previous schools including home-based schooling. Application forms include the application, parent questionnaire, student questionnaire (middle and high school), and student references. It is important that records containing an Individual Education Plan are also made available to the school office. If deemed necessary by the administrator, students will be required to take a placement test (fee is listed in the *Tuition and Fee Information* sheet). Based on previous grades and standardized tests, final grade placement is determined by the administration. High school courses taken outside of Bay City Christian School require administrative approval. If accepted, transfer credits will be included on the transcript and will factor into the Grade Point Average.

All parents must attend the orientation meeting before school begins.

Policy of Non-Discrimination

Bay City Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, nationality or ethnic origin in administration of its educational policies,

admissions policies, scholarship and loan programs, and athletic and other school-administered programs. The administration, however, reserves the right to deny admission to any individual who cannot benefit from enrollment based on past academic achievement, disqualifying learning or physical limitations, or whose personal or family lifestyle is not in harmony with the stated philosophy of Bay City Christian School.

Payment of Fees

Fees are collected through FACTS Tuition Management. Tuition can be paid in full, per semester, or by monthly bank drafts. Monthly payments begin in August and continue through May. A late charge will be added to bills not paid by the 25th of the month. We ask that students remain in school the full year, however, if a student is withdrawn early (or enrolled late), tuition is prorated according to month of withdrawal.

All enrollment fees are non-refundable unless enrollment is denied by the admissions committee. Families who fall two months behind on tuition will be contacted by the school board to draft a payment plan. Families who fall three months behind may be asked to withdraw their child until the bill is paid. A student cannot begin a school year if the previous year's bill has not been paid. Diplomas remain unsigned until all bills are paid, service hours are completed, and classes are finalized.

A comprehensive fee covering all required activities and books will be charged per student. The fee may be paid in one lump sum or spread out over 10 months. Please see the *Tuition and Fee Information* sheet available from the school office.

ATTENDANCE

Absences/Appointments

Absences are excused for sickness, out of town vacation, death in the family, emergencies, doctor appointments, or prearranged church activities. Please plan doctor appointments for after school. A parent needs to send a note or call one day in advance to notify teachers of appointments or absences. BCCS strongly encourages parents not to take vacations when school is in session because it could hinder a student's performance in class.

Students in first – eighth grade with an equivalent of 20 full-day absences or more will be retained. In ninth – twelfth grade, a student who misses more than 20 hours of class will not receive credit for that class. Exceptions to this policy may be made by the school board which will require make-up work in summer school. Before an exception can be made, parents are required to write a letter to the school board explaining the nature of the absences through the year.

When a student will be absent or late, call 499-5561 before 8:00 a.m. or send a note to school when the student returns. More than three hours absent from school in one day is considered a half-day absence. Parents must call the bus company if their student will not be riding on a particular day.

For absences of 3 days or more due to illness, a doctor's note may be required before a student may return to school.

Make-up Work

It is the student's responsibility to obtain all make-up work from his/her teacher upon return to school. Missed assignments and tests must be completed. Please notify the teacher of lengthy absences at least one week beforehand. A student who will be away for a lengthy absence should complete his work before returning to school.

Tests and assignments scheduled for the day(s) the student is absent will be taken upon his/her return. In case of a full day absence, students will be given the day they return plus one day for every day missed to submit missed assignments or take tests given during the absence. Make-up work for extended illness is scheduled at the teacher's discretion. Work missed because of an unexcused absence will result in a grade of zero.

School Start and End Times

For students in kindergarten through 5th grade, school begins at 8:15 a.m. To streamline dismissal in the afternoon, kindergarten will release at 3:05 p.m., first through third grade releases at 3:10 p.m. and fourth and fifth grade dismisses at 3:15 p.m. For middle school and high school students (6th – 12th grade), school will begin at 8:05 a.m. and end at 3:20 p.m.

All students should be in the building at least 10 minutes before school starts for them. In addition, all students should be in their seats when a bell rings at the beginning of each class. With a note or call from a parent, tardiness due to travel problems may be excused. Tardiness is also excused for the items listed under "Absences/ Appointments" above.

Elementary students who are tardy to school must be signed in by a parent. Secondary students tardy for school must sign in at the office. For a tardy to be potentially excused, a parent must call the school office with the reason for the tardiness.

Any secondary student who is late to or leaves early from a class may be considered absent from that class. Secondary students who are late to homeroom will not receive demerits. However, they will serve an after-school detention for every three tardies to homeroom. A charge will be applied to a family's bill for each detention served. If secondary students arrive after homeroom has ended and after classes have started, they will be considered absent from those classes. An unexcused tardy or absence may also receive a demerit for being tardy to or missing class.

CONDUCT

General Conduct

As a Christian school, we seek to provide a climate conducive to spiritual growth. BCCS students are expected to respect God, family, country, staff, students, and school property. Students are asked to abstain from, and not speak favorably of, smoking, gambling, alcohol, lying, cheating, swearing, drugs, dances, ungodly music, and movies that contain profanity, violence, and sexual content.

Students are not allowed to fight, wrestle, or run in the building. The following are not allowed in school unless requested by a teacher: knives, matches, guns, lighters, music playing devices, tablet or laptop computers, laser pointers, comic books, and handheld video games. Dangerous items will be confiscated.

Students must treat staff with respect, addressing adults as Mr., Mrs., or Miss.

Boys and girls may not pair off alone and are to refrain from physical contact.

Areas Off-Limits

These areas are off limits to students except with permission: conference room, office, kitchen, basement, auditorium, driveway, nursery, and classrooms not their own.

Bus Riders

The Ashwaubenon, Green Bay, and Howard Suamico school districts provide bussing to and from school for students who reside in those school districts. This is a privilege. Disruptive behavior on the bus will result in discipline measures that may result in losing the privilege.

When students are disruptive or violate bus rules, the bus company will provide BCCS with a statement of the violation from the bus driver. The BCCS office will then inform parents of the incident. If a student has three bus incidents in a quarter, the student will not be able to ride the bus for the remainder of that quarter. At the beginning of every quarter, bus discipline accounts will be cleared, and students start over with zero violations. Students who had been removed from the bus will again be permitted to ride.

Conflict Resolution

One of the core values of Bay City Christian School is to *foster social skills that enhance relationships*. When people come together, inevitably there will be conflict that must be resolved in a manner that is both biblical and legal. Our desire is to maintain a safe and civil environment where students can receive the most from the high academic standards of our school and can grow as Christian young people. The Bible expects us to “love one another as I have loved you” (John 15:12) and to “be kind to one another, tenderhearted, forgiving one another, even as God in Christ forgave you” (Ephesians 4:32). Bullying and harassment violate these commands and will not be tolerated. Those who actively engage in detrimental behavior will be dealt with according to the severity of the action. Discipline could include, but is not limited to, a black card turned (elementary), demerits (middle and high school), detention, suspension, expulsion, and, if criminal, reporting to the appropriate civil authority.

Bullying is a systematic and repeated conduct committed by a student or group of students against another student that causes physical harm or emotional distress. Actions can be electronic, verbal, written, or physical such as the following:

- Name calling, racial/sexual remarks, insults, threats, gossip/slandering
- Hitting, spitting, tripping, kicking, any unwanted touching
- Inappropriate gestures or threats
- Setting up humiliating experiences, exclusion from friendship groups
- Damaging, hiding, or stealing personal property
- Cyber bullying through any social medium

When a student believes he/she is being bullied or sees another student being bullied, he must immediately inform his parents and an appropriate school official. Faculty and staff will then relay the information to the administrator. An attempt will be made to quickly establish the facts and hold all parties accountable for their action and/or inaction. Incidents will be documented, and parents will be informed in a timely manner.

Proper resolution occurs when everyone has responded biblically.

- Students have given and received forgiveness while observing appropriate changes in behavior.
- Parents trust the school’s investigation and conclusions of a complex scenario.
- The school administration fairly disciplines offending students and then continues to monitor conduct to prevent further bullying or retaliation.

Demerit System (Middle and High School)

The demerit system is structured to create order and safety. Teachers try to be fair and equitable. Demerits are not intended to be a sole means of punishment. A demerit system provides an objective way to evaluate the big picture of a student's behavior. Because the following list is intentionally kept small, the administration reserves the right to give demerits for offenses disruptive to the education process. Repeat offences will receive additional demerits. Demerit amounts are doubled during the last two weeks of school. The demerit record is cleared at the end of each semester.

Offense	Demerits
Tardy to class, disrupting class, dress code violations, food in class, not following directions, not prepared for class,	1 – 3
Electronic device violations, direct disobedience, disrespect to student or staff	3 - 5
Inappropriate language, inappropriate media	5 or more
Vulgarity, sexual talk/innuendo, theft, profanity, cheating, plagiarism, vandalism, smoking, lying, improper physical contact, weapon, skipping class, involved in a fistfight, threatening or harassing a student.	10 – 25 *
ON/OFF CAMPUS: alcohol, drugs, sexual immorality, pornography, misdemeanor offense against law, violence against a student	50

* Denotes that the student may be immediately suspended for the remainder of the school day, and the next day.

Detention - At 10, 15, & 20 demerits an after-school detention will be served. After school detention are from 3:30 p.m. to 4:30 p.m. At 25 demerits, a one-day, in-school detention will be served. During an in-school detention, all work must be completed during the school day. A charge will be applied to a family's bill for each detention served.

Suspension - Certain offenses may require an at home suspension rather than an in-school detention. At 35 demerits a three-day suspension will potentially be served after a meeting between the administrator, parents and the student. Students serving a suspension are required to complete all assignments yet will receive zeroes for all missed work. Students serving suspensions may not participate in after-school functions and may not be on school premises for any reason except to attend church services.

Once a student reaches 50 demerits the student may be expelled or disciplined at the discretion of the administration.

Probation – If a student accumulates 25 or more demerits in a given semester, he/she has repeatedly disregarded the guidelines of BCCS. When a student earns 25 demerits in a given semester, that student will be placed on Disciplinary Probation - Level 1. This includes an in-school detention/suspension and restriction from playing in athletic events for the remainder of that semester. If a student earns 25 demerits a second semester, the same penalties apply, and he/she will be placed on Spiritual Probation – Level 2. Since there is an obvious disrespect for the spirit of BCCS and the Biblical principles being taught, Spiritual Probation extends through the following semester. This means that a person will serve another in-school detention/suspension and will be restricted from after-school functions (except school programs) through the following semester (finish one semester and continue through the entire next semester). In addition, the student is now in jeopardy of expulsion unless there is a positive change in the behavioral and spiritual attitude. This would include, but not be limited to, accumulation of demerits. The administration reserves the right to place a student on either Disciplinary or Spiritual Probation based on an attitude that is not conducive to the mission of Bay City Christian School.

Discipline

Because order is essential to learning, BCCS reserves the right to discipline students. This may include separation from other students, work detail, detention, or loss of recess. Students refusing to comply will be asked to withdraw from school. BCCS does not use corporal punishment in the discipline of its students.

Elementary discipline procedures are established by the classroom teacher and administration using a color-coded card system. This is briefly described in the Elementary Disciplinary Policy below. Discipline procedures for middle and high school students are described in the Demerit System section above.

Parents - If your child complains about a disciplinary action, please realize that children commonly slant the story in their favor. BCCS seeks to maintain an orderly atmosphere where students can learn and interact with others. Our teachers strive to act fairly and consistently, and temper discipline with love. Please support the teacher and call for more information if necessary.

Disciplinary Policy (Elementary)

The purpose of discipline at Bay City Christian School is to teach each student to achieve obedience, respect, and responsibility and to create an atmosphere where students find personal security, true happiness, and an absence of excessive temptations to do wrong. When there is this type of atmosphere, students can achieve academic excellence.

Every morning students start with a merit which is illustrated to the students by a green card. They progress to the next color based on their conduct for that day. In order to simplify the discipline system, all infractions will result in one card turn except for obviously over aggressive behavior. Thus, students' progress from green to yellow on the first negative behavior. Subsequent infractions move the student from yellow to red and then blue. Students maintain their merit provided they do not have enough reprimands to warrant being moved from blue to black (and the merit is lost.) Rewards are given for maintaining the day's merit as well as privileges being withheld for lost merits. Parents will be informed daily of their child's behavior through a simple noting of final color card.

Expulsion/Withdrawal

A student is expelled when he/she has reached 50 demerits in a semester, or if his/her conduct has affected the physical and/or moral welfare of the student body. An expelled student will not be admitted the following year unless an exception is made by the school board. A student expelled twice will not be readmitted.

An expelled student's grades are finalized upon expulsion. Expelled students who are re-enrolled the following year will be on disciplinary probation for two semesters, meaning that each demerit offense will be doubled.

The administration reserves the right to request the withdrawal of a student who (or whose parent) is hostile to our philosophy or policies.

DRESS CODE

The dress code has been crafted to maintain a student body that looks respectable, conforms to Biblical principles of modesty, and yet is comfortable. We have chosen not to require a uniform, but desire that our students dress in business casual as the expected daily dress code. Students must be in dress code to attend school. If not in approved dress code, the student will be asked to wait in the office until a parent or guardian brings proper clothing. The administration may make decisions regarding dress code not specified here.

Although there is a link to approved school uniforms at Lands' End on our school website, the other approved uniform vendors are JC Penny's, Kohl's, Wal-Mart, Target, Old Navy, Gap, and The Children's Place.

Pants MUST be from the school uniform pants section. They may be any uniform color, i.e., khaki, navy, or black. Pants, shorts, or skirts cannot be skinny, stretch, pencil, or tight in any fashion. Clothing should not have tears or rips.

Students are asked not to change out of school dress after school unless they are going directly to work from the school.

BCCS or Bobcat logos are obviously permitted and strongly encouraged on school or athletic apparel.

Boys & Young Men

BOTTOMS: Uniform pants from an approved school uniform clothing line; middle school and elementary may wear school-uniform shorts if purchased through an approved vendor; middle & high school students must wear a belt.

TOPS: Collared shirt without words or images; sweaters may be worn over a collared shirt; BCCS light jackets; middle & high school students must have their shirt tucked in.

SHOES: Dress or athletic shoes.

HAIR: Boys' hair must be neat and cut above the ears, eyes, and collar; no extreme hairstyles; no facial hair, sideburns not below the bottom of the ear.

JEWELRY: Only watches are acceptable; no piercings or tattoos; high school boys may wear a ring on one finger.

Girls & Young Ladies

BOTTOMS: Uniform pants from an approved school uniform clothing line; dress/skirt with a hemline or slit to the mid-knee; middle school and elementary may wear school-uniform shorts if purchased through an approved vendor.

TOPS: Collared shirts without words or images; sweaters may be worn over a collared shirt; BCCS light jackets. A dress does not require a collar. High school young ladies may wear a business casual blouse that does not have a collar.

SHOES: Athletic shoes, dress boots, or dress shoes/sandals – no flip-flops/slides; no sandals for elementary students.

HAIR: Avoid unnatural colors and hairstyles.

JEWELRY: Watches; earrings, up to two per ear, are acceptable; no other body piercings; no tattoos; one simple finger ring per hand.

Physical Education and Team Practices

TOPS: Bobcat t-shirts; for sports practices athletic shirts/jerseys are acceptable, no sleeveless shirts, if available a practice uniform must be worn.

BOTTOMS: Elementary – shorts to the top of the knee and/or loose-fitting sweatpants/wind pants; Middle & high school – athletic shorts to the top of the knee and/or Bobcat athletic pants.

Game Day Attire

Student athletes must wear a Bobcat polo and school uniform pants (khaki color) on the day of games, while traveling to/from games, or between games at tournaments; Bobcat athletic pants may be worn in lieu of uniform pants for soccer matches and after games. Athletic shoes and cleats must be primarily black, red, white, gray, or any combination of those colors.

BCCS GAMES: Non-athletes must wear regular school dress to all sporting events on school days. For games on non-school days, Casual Day Attire (see below) may be worn. The administration requires all students to wear regular school attire for both days of the state tournaments.

Special Events

BOBCAT SPIRIT DAYS: 6th – 12th grade students may wear Bobcat t-shirts/sweatshirts/hoodies and Bobcat athletic pants on regular Friday school days.

Elementary students have physical education classes and may wear their physical education attire detailed above for the entire day their PE class is held on.

PACKER SPIRIT DAY: On a Packer game day or the Friday before a weekend game, students are encouraged to wear Packer jerseys and team shirts; uniform pants are required.

Casual Day Attire

When a casual day is announced, attire can include any school or church t-shirt or top, such as from a mission's trip or team shirts/jerseys. Bobcat athletic pants and loose-fitting jeans are permitted. Jeans cannot be skinny, stretch, pencil, or tight in any fashion nor can they have tears or rips.

Program Attire

Program attire is required for all students whether they are participating in the program or not. This includes all evening programs, Veterans Day, and WACS Fine Arts Competitions.

PREKINDERGARTEN, KINDERGARTEN, AND ELEMENTARY GIRLS: White collared blouse, black skirt with hemline/slit below the mid-knee, black socks/stockings/nylons, and dark dress shoes. The school may require/provide specific scarves for some programs.

PREKINDERGARTEN, KINDERGARTEN, AND ELEMENTARY BOYS: White collared shirt, necktie of any color, black pants, black socks, dark dress shoes. The school may require/provide specific ties for some programs.

6th – 12th GRADE GIRLS: Any color collared blouse, any color skirt (or dress) with hemline/slit below the mid-knee, socks/stockings/nylons, and dark dress shoes. MIDDLE SCHOOL CHOIR/BAND UNIFORMS: A white collared blouse and black skirt with hemline/slit below the mid-knee, socks/stockings/nylons, and dark dress shoes are required.

6th – 12th GRADE BOYS: Any color collared shirt, necktie of any color (or sport coat with no tie), any color dress pants, dress socks, dark dress shoes. MIDDLE SCHOOL CHOIR/BAND UNIFORMS: A white collared shirt and black dress pants, dress socks, dark dress shoes.

GENERAL INFORMATION

Academic Help Classes

Students may seek help from a teacher any time, and a teacher may schedule a "help class" when it is clear the student is having difficulty. This is not punishment but a desire of the teacher to help.

Athletic Eligibility

A student must have at least a C-minus average, no F's, no incomplete work, and less than 25 demerits to engage in extracurricular activities. Grades will be checked at the end of each quarter. Fourth quarter grades and demerits may affect eligibility for the following falls sports.

Athletics Policy

To view the athletic policy, please see the Athletic Philosophy in the Appendix.

Before/After School Supervision

Please do not drop students off before 7:30 a.m. Students arriving before 8:00 a.m. must go directly to the Fellowship Hall or gym until the 8:00 a.m. bell.

Elementary students waiting for buses or rides after school must proceed immediately to the Fellowship Hall at 3:15 p.m. Secondary students waiting for rides or school functions must be in the Fellowship Hall before the bell at 3:25 p.m.

Students not participating in After School Care must be off the grounds by 3:30 p.m. unless under the supervision of a parent or staff member. Students waiting for athletic practices, music lessons or other school functions must wait in After School Care.

After School Care

Students may remain at school until 5:00 p.m. at a set rate per quarter hour, per family, starting at 3:30 p.m. Students waiting for a bus are not charged. Students must be picked up by 5:00 p.m. If a student is left at school after 5:00 p.m., the late charge is per quarter hour.

Students staying for a school function in which they are participating (school functions include athletic games, or practices, play practices or music lessons on the premises) are not charged before 5:00 p.m. This does not include students staying to watch a sports event, or siblings of students waiting for an activity. All students staying for an athletic event must remain in After School Care until one-half hour before game time.

After-school care following a detention is subject to the above fees.

For actual costs, please see the *Tuition and Fee Information* sheet available from the school office.

Bicycles

Bikes must be parked on the north side of the building and may not be used during school hours.

Books, Spirals & Notebooks

Class materials and personal notebooks should be kept free of secular musical artists, offensive symbols or names, or other objectionable material. All textbooks owned by the school and lent to the student must be covered. Some textbooks are paperback. These must be covered with clear contact paper.

Cell Phones

Cell phones must be turned off and stored in the student's locker or placed in a basket when entering a classroom. They are not to be in a student's possession during class, study hall, or lunch. They may be used between classes. If removed or used during a class period without staff approval, they will be confiscated. Students are not to call home without permission from the office. Please do not send cell phones with elementary students. Since smart watches are an extension of a smartphone, they must follow the same regulations as cell phones.

Chapel

Chapel will be held once a week.

Cheating/Plagiarism

Cheating and plagiarism are taken seriously. A zero will be given for any quiz, test, or paper which involved cheating or plagiarism. *See the Demerit Table.*

Church Attendance

Families are encouraged to attend Bay City Baptist. Those attending other Bible-believing churches are asked to attend faithfully.

Closed Campus

Students may not leave the campus without permission. Seniors have an open lunch, but must sign out, then back in upon return. Seniors may not bring food back for others. Senior privileges apply to the lunch period only.

Computers

Tablet or laptop computers are not allowed in school without permission from the administration. Calculators used as gaming devices will be confiscated. Details are available in our *Computer Usage Guidelines* in the Appendix.

Copier

The copier is for staff use only. Students will be charged 15¢ a copy per page printed from a school printer for personal use.

Credit Transfers

Credit will be given for courses taken at schools approved by the administration. Up to two courses per year will be accepted. Exceptions may be made by the School Board.

Emergency Drills (Fire, Tornado, and Intruder)

Emergency drills will be conducted regularly to prepare staff and students for emergencies.

Emergency School Closing

When the Green Bay or Howard-Suamico public schools close or delay for snow-related closings, BCCS will close or delay also. This is a safety issue. Other closures will be at the discretion of BCCS administration. For example, if the public schools cancel school due to cold weather, BCCS may remain open. In this case, the buses cannot operate, which has a limited effect on most of our parents who will be able to transport their own children to school. Do not call the school—please monitor local radio and TV stations.

Field Trips

Field trips are periodically taken to places of educational interest. Students are required to attend and dress according to the regular school dress code unless otherwise stated.

Grading Scale

Our grading scale is: 100-90%=A; 89-80%=B; 79-70%=C; 69-60%=D; 59-0%=F. A student receiving an incomplete in a class must complete all work within one week.

Advanced Placement (AP), dual enrollment, and International Baccalaureate (IB) courses will be weighted. All of the courses which qualify for weighting will be clearly identified by the school. Typically, weighted courses are taken during the junior and senior years of high school. For students moving into the school, grades from AP, IB, and dual credit classes will be weighted. For complete details, the *Weighted Grade* and *Dual Enrollment Policies* are available in the Appendix.

Graduation Requirements

Secondary students must acquire at least 24 credits and the required service hours to graduate. An honors track is available, and details are available in our *Graduation Requirements* in the Appendix. Students are required to take the ACT test and obtain a score of at least 13 to graduate. Valedictorian and Salutatorian requirements are also available in the Appendix.

Gum

Gum is destructive to school property and is not allowed. Mints and breath-fresheners are acceptable in junior and senior high.

Homework

Homework is important to academic excellence. It should be completed neatly, accurately, and on time. In the secondary, demerits or detention may be given for incomplete work, but the work must be made up.

Honor Roll

Scholarship is recognized each quarter through "A" and "B" honor rolls. Students who are on the A-Honor Roll must earn an A- or better in every course. The B-Honor Roll is for students that earn at least a B- in every course.

Late Assignments

Late assignments will be marked down at the teacher's discretion. All assignments must be complete before a final grade is given.

Lockers & Desks

Lockers and desks should be kept neat and clean. Because lockers are school property, occasional locker checks may be conducted. Any student who defaces a desk or locker will be required to repair or replace it.

Lost & Found

Students who misplace their belongings at school may incur a fee to retrieve their items. Lost items are placed on a table near the office periodically throughout the year. Unclaimed items will be given to charity in December, and at year-end. BCCS is not liable for loss or damage to personal property. Finding your child's lost item is made easier by labeling your child's clothing.

Lunches & Lunch Boxes

Please send nutritious lunches—this will aid in the attention of the student. Milk and juice are available every day. Hot Lunch is served daily. The complete lunch menu is available on Sycamore. A student without a lunch is given the entrée of the day and charged accordingly. No popping popcorn for lunch or snacks.

Lunch boxes should be free of occult symbols, profanity, violence, secular music artists, or other questionable items.

Medications

Staff cannot provide or dispense pain relievers or other medications, including Tylenol. All medications must be supplied by the parent and be kept in the office with instructions stating when and how it is to be given. Permission forms are available from the school office. Please read the complete *Medication Policy* printed in the Appendix.

Parent/Teacher Conferences

Parent/teacher conferences are scheduled once per year after the end of the first quarter. If you cannot attend at your scheduled time, please contact the teacher to reschedule. If you desire a conference at any other time, please call and leave a message for the teacher.

Pass/Fail – Elementary and Middle School

The following guidelines will apply to students in grades 1 - 8: A student will be retained if he/she has an "F" average in English or math or if he/she has a yearly average of "D" or "F." Summer tutoring is required to promote a student who meets one of these stipulations.

See also: Absences.

Pianos

Pianos may only be used for supervised piano lessons.

Programs/Award Ceremonies

Students must attend all school programs and award programs, except graduation, unless a valid excuse is provided in advance. Unexcused absences from the awards program will result in the loss of awards. All students must be in program attire. *See also: Dress Code*

Report Cards

Report cards are issued every nine weeks and are posted on Sycamore for the first three quarters. A final report card will be mailed home at the end of the year. A student receiving an incomplete in a class must complete all work during summer school.

Senior Early Release

Seniors with a C-minus or better average may be released to work or attend classes at an approved school during school hours, depending upon class schedules. The early release is not intended for independent studies or to go home. A *Work/Class Release Form* must be completed by the parents and employer or school.

Seniors may sign out and leave school after their last class is finished. Seniors who return to school later that day must sign in and go to a scheduled class or study hall.

Service Credit Requirements

Students are required to earn a minimum of sixteen service hours per year in grades 9 - 12 to graduate from Bay City Christian School. This will total a minimum of 64 service hours over the course of their high school career. For complete details see the *Service Credit Requirements for Graduation* policy in the Appendix.

Sickness

To maintain a healthy student body, parents are asked to keep home any child who has thrown-up, had diarrhea, or had a fever over 100 within the previous 24 hours. Students will be sent home if these symptoms exist.

Student Drivers

Drivers must have a valid license, proof of insurance, and submit a *Student Drivers Guideline* form. Cars must be locked and parked on the west half of the middle row of the lot. Students are not to be around the cars during the day.

Students are never allowed to let other students sit in or ride in their car without proper permission on file in the school office. A permission slip from each parent must be submitted when students ride with each other. Reckless drivers will be prohibited from driving on school property.

Suspensions

During a suspension, the student is required to complete all assignments yet will receive zeroes for all missed work. Students serving suspensions may not participate in after-school functions and may not be on school premises for any reason except to attend church services. *See also: Demerit System.*

Telephones

The office phone may be used to call a family member. Students may not use the phones in the rooms. Students may accept calls only from family.

Test Days

Teachers will schedule tests for each subject on specific days. This helps eliminate the potential of multiple tests on the same day. Although permission can be granted by the administrator for exemptions, this schedule will be followed.

English - Monday and Friday
Science - Tuesday
Math & Electives - Wednesday

Bible - Thursday
History - Friday

Transcripts

Transcripts will not be forwarded to another school until all bills are paid. An unofficial copy will be provided upon request.

Visitors

Parents are welcome to visit any time. Students who wish to bring a visitor to school must obtain permission in advance. Only a perspective student may visit during the day. To protect our students and staff, all visitors must check-in at the school office.

Volunteer Drivers

We are grateful for those who volunteer to drive. All drivers, either for a school bus or their own vehicle, must have a copy of a current insurance card and driver's license on file in the school office every year.

Appendix

Computer Usage Guidelines

1. Chromebook computers are provided to students for educational purposes only.
2. All internet activity is filtered. Any attempts to disable the filter or use a site that circumvents the filter will result in a suspension or loss of lab privileges. All computer usage is monitored by the BCCS administration.
3. Computers may not be used for entertainment purposes. Games, social networking, chatting, listening to music, or viewing videos for entertainment purposes are prohibited.
4. Students may not install programs or keep files for programs in their personal directories.
5. Students will be provided with a private folder that they can access from any computer on the domain. All folders and any files should contain only approved materials and can be checked at any time by any school staff member. If inappropriate or unapproved content is found on a computer, disciplinary action will be taken, which if illegal, may include turning over information to the proper legal authorities.
6. Students should keep their passwords secret. Students may use only their own Chromebook. Each student will be responsible for any content on his/her computer or Google Drive and any activity under his account. Using another student's account will result in a suspension of computer privileges.
7. Students may access web email accounts, as long as the communication is positive, follows general student guidelines, and is parent approved.
8. Students may not modify configurations, change system settings, or attempt to do either.
9. Students are responsible for their Chromebook. Failure to protect the computer from food or beverage, or from careless handling, will result in payment for repair of the Chromebook.

A student must sign the student pledge on the Student Interview Questionnaire stating that they have read and agree to submit to these computer usage guidelines. Privileges will be revoked if they are found in violation of these guidelines.

Dual Enrollment Policy

Bay City Christian School encourages students to stretch their academic pursuits by enrolling in dual enrollment college classes through accredited online college programs. Juniors and seniors will be able to earn college credits that can be transferred to colleges across the country. To be consistent with our biblical philosophy of education, it is suggested that students consider Christian programs such as (but not limited to) Maranatha Baptist University and Bob Jones University. Often, courses are offered for half the cost of tuition which provides families with substantial college savings.

These classes can be taken in lieu of a current class offered at BCCS and count toward high school graduation requirements. According to Wisconsin Department of Public Instruction, one college credit is equivalent to a quarter of a high school credit. Thus, a 3-credit college course equals .75 high school credits. Students work independently and are responsible to both BCCS and the online college since the grade will be used to earn required credits for both high school and college.

Below are the requirements for admission into the dual enrollment program.

- Students must meet these stipulations to be eligible for and maintain dual enrollment status. The school administrator reserves the right for final approval or denial in the dual enrollment program.

	Previous High School Course Grade	Minimum High School GPA	Online Grade that Must be Maintained	Number of Eligible Class Periods
Seniors	B-	2.85	B-	Two
Juniors	B-	3.00	B-	One

- Students are responsible for securing acceptance into the college program prior to the first day of each semester. All college tuition and fees are payable directly to the online college.
- If an English grammar course is taken, students must understand that a literature course is also required to earn the complete high school credit for English.
- Students must complete this application and return it to BCCS before completing the enrollment process with the online college.
- Students purchase any required college textbooks and supplies through their online college. Often textbooks can be purchased at substantial discount from online sources such as Amazon, eBay, or Barnes & Nobles. Shop early!
- Students are responsible to determine if their college credit is transferable to institutions in which they are interested in attending after graduation from high school.



Dual Enrollment Contract Signature Sheet

- I understand all of the information listed on the previous page of the Dual Enrollment Contract. This includes prerequisite grade requirements, enrolling and registering for each college course, paying all tuition and fees, purchasing college textbooks and supplies, and knowing what classes are transferable.
- I understand that I must have all dual enrollment courses preapproved by the administrator of BCCS to ensure that all required credits are earned prior to graduation.
- I also understand that once I am enrolled in the dual enrollment program, I am a student at both Bay City Christian School and the college in which I am enrolled. I will be expected to abide by the standards of both the BCCS and the college.

Student's Signature: _____ Date ____/____/____

Parent's Signature: _____ Date ____/____/____

Administrator's Signature: _____ Date ____/____/____

This contract applies to the student's junior and senior year.
Only one signature sheet is necessary.

Return this signature sheet to Dr. Phillips.
Keep the contract page for your records.

Graduation Requirements

The goal of Bay City Christian School is to prepare each student to fulfill God’s calling for his life. To accomplish this goal, Bay City Christian School graduation standards align themselves with the application requirements considered necessary for the most selective universities in Wisconsin. Below are the requirements for a traditional diploma and an honors diploma. Students earning the honors diploma will be given gold cords to wear at graduation.

General Track	Credit
English	4
Bible (for every year enrolled at BCCS)	4
Social Studies	4
Math	3
Science	3
Foreign Language	2
Physical Education	1.5
Health	.5
Other Courses/Electives	2
Total	24

Along with the above-mentioned credits, 16 service activity credits will need to be earned. Please see the Service Activity policy for details. All graduates must take the ACT test and obtain at least a score of 13.

Academic preparation, and specifically the strength of your high school course work, is the primary consideration for college admission. However, numbers alone do not determine college admissibility. Selective colleges look for students with special or unique talents, who give of themselves, and who learn outside the classroom as well as inside. Some of the nonacademic area’s colleges consider are:

- ✓ Extracurricular Activities
- ✓ Leadership Experience
- ✓ Community Service
- ✓ Special Talents and Abilities
- ✓ Personal Characteristics
- ✓ Potential for contribution to community
- ✓ Alumni Affiliation

Honors Track	Credits
English	4
Bible (for every year enrolled at BCCS)	4
Social Studies	4
Math	4
Science	4
Foreign Language	2
Physical Education	1.5
Health	.5
Other Courses/Electives	2
Total	26

Students at Bay City Christian School have the option of earning an Academic Honors Diploma.

To earn the honors diploma, you must:

- ✓ Complete the above Honors Track requirements.
- ✓ Complete a minimum of 26 credits.
- ✓ Have a cumulative GPA of 3.25 or higher.
- ✓ Earn a “C-” or higher in courses that count towards the diploma.

Students completing high school in less than four years will be individually evaluated but must earn a minimum of 26 credits toward the honors program.

Valedictorian Requirements

To be considered for Valedictorian of the Senior Class the following requirements must be met:

1. Complete an Honors diploma track.
2. Have a GPA of 3.80 or greater.
3. Have the highest GPA in the class.
4. Must have been a full-time student at BCCS for at least their junior and senior years.

To be considered for Salutatorian of the Senior Class the following requirements must be met:

1. Complete an Honors diploma track.
2. Have a GPA of 3.80 or greater.
3. Have the second highest GPA in the class.
4. Must have been a full-time student at BCCS for at least their junior and senior years.

If no student qualifies for the Valedictorian or Salutatorian title, the administration may choose to honor a student at graduation.

Weighting Grades Policy

To encourage students to take rigorous academic courses, students graduating from Bay City Christian School will have a weighted GPA on their academic transcripts. The link between strong academic preparation in high school and success in college and careers is clearer than it has ever been. Whether high school graduates go directly to college or into the workplace, they need advanced knowledge and skills if they are going to be successful. In fact, what once was considered the "college preparation" level is now the standard that all students need to meet to be successful after high school.

Weighting Grades

Weighting a grade adds to the grade point value earned in certain courses. In the BCCS system, grades of A, B, and C earned in weighted classes will earn an extra one third of a grade point. Therefore, an "A" in a weighted class will yield 4.33 grade points (4 points for the "A" and .33 more point as a weighted bonus), a "B" will yield 3.33 grade points, and a "C" will yield 2.33 grade points.

Definitions

GPA is a student's *Grade Point Average*. A GPA is a number calculated using two factors: credits earned and grade points, which are awarded to letter grades as follows: A = 4.00, B = 3.00, C = 2.00, D = 1.00, F = 0. Partial points are awarded for plusses and minuses (i.e., B+ = 3.33, B = 3.00, B- = 2.67). Credits are generally based upon hours of classroom instruction. Yearlong courses typically earn one credit while semester courses earn one-half credit. GPA is calculated by dividing the total number of grade points by the credits earned.

Which Courses Will Be Weighted?

Advanced Placement (AP) courses, Dual Credit courses, and International Baccalaureate (IB) courses will be weighted. All of the courses which qualify for weighting will be clearly identified by the school. Typically, weighted courses are taken during the junior and senior years of high school. For students moving into the school, grades from AP, IB, and dual credit classes will be weighted. Students may only take AP or dual enrollment courses if they have earned a B or better in its prerequisite course.

Will Weighted Grades Change Report Cards?

Report cards will NOT change. Weighted grades will be used behind the scenes for the calculation of weighted GPAs for the student's transcript. No indication of weighted grading will appear on the report card. The transcript is the only place where weighted GPA will appear.

Looking to your Future...Grades and Course Selection

The most selective colleges will always expect students to take the most rigorous course of study available in their high school. Avoiding a challenging course to "protect" a high GPA will hurt a student in these highly competitive settings.

While good grades are important, rigorous coursework is always the first, most important consideration for all students. Student essays and teacher recommendations are also powerful factors, generally more important than SAT or ACT scores. Every college is different, and colleges will change from year to year as they make decisions about students. Some of these colleges will accept either a weighted or a regular GPA for scholarship qualification. The key is to investigate each college individually.

Weighting Example

Below is a sample report card for a student. This student is taking a rigorous course load. Two courses qualify for "weighted grades" (Dual Credit Economics and AP Physics). The regular GPA (21.00 Divided by 6.5) is 3.23.

Course	Grade	Grade Points	Credits	Total Points
Bible	A	4	1	4
US History	B	3	1	3
(DC) Economics	A-	3.67	1	3.67
(AP) Physics	B	3	1	3
English 12	C	2	1	2
Precalculus	B+	3.33	1	3.33
Choir	A	4	.5	2
TOTAL			6.5	21

The following shows how these grades will factor in the final calculation of the weighted GPA. Weighting changes this student's GPA from 3.23 to 3.33. The Weighted GPA (21.66 divided by 6.5) is 3.33

Course	Grade	Grade Points	Credits	Total Points
Bible	A	4	1	4
US History	B	3	1	3
(DC) Economics	A-	3.67	1	4
(AP) Physics	B	3	1	3.33
English 12	C	2	1	2
Precalculus	B+	3.33	1	3.33
Choir	A	4	.5	2
TOTAL			6.5	21.66

Medication Policy

We at Bay City Christian School desire to give your child a quality education and excellent care. We need to make you aware of the Wisconsin laws regarding the administration of medication while at school.

The most important aspect for you to know about our policy is that we are not able to give your child any medication that has not been sent from home. All medications, including over the counter medications (which does include cough drops) must be sent from home in the original manufacturer's packaging or pharmacy labeled container.

The bottles will need to be labeled with the student's name, the dosage to give, and times to be taken. There are specific forms required if your child will need to receive a prescription or other over-the-counter medications. Those forms are listed below and can be picked up in the school office if needed. In accordance with state law, it is necessary for the school to have the appropriate forms completed prior to your child receiving either prescription or nonprescription medication at school. We cannot give out the medication without these forms or if the medicine is not in its original container. If your student needs to carry an epi pen, glucagon, or an asthma inhaler there is a special form that needs to be filled out. The form can be picked up from the school office also.

For prescription medication:

Two forms must be completed: the *Physician's Authorization of Medication for a Student while in School* and the *Parent/Guardian Medication Consent*. Both of these forms should precede or accompany the medication to school. Please send the prescription medication in the current pharmacy-labeled container.

For non-prescription medication:

The *Parent/Guardian Medication Consent* needs to be filled out. This form should precede or accompany the medication to school. Please send the medication in the original container with your child's full name, name of medication, dosage, and time to be given, taped to the container.

Medication should be brought to school by a parent or guardian because of safety issues. Bay City Christian School will only send empty pill containers home with students; containers with medication remaining will need to be picked up in the office by a parent/guardian.

Medical treatment will be limited to soap and water cleansing and bandage application. (And, of course, lots of TLC!) Anything of a serious nature will be reported to you immediately and proper treatment will be given. We will try to send home an injury/illness report to you for any injury or illness reported to us or happening at school.

We appreciate your faith in us to help your child. Our desire is to better serve you and your child, so please contact the school office if you have any questions or concerns regarding these forms or procedures. Thank you for your cooperation.

Citizenship Hours Requirement for Graduation

Academic preparation is important but is only part of a student's preparation for life. Requiring students to be involved in service activities will give them the opportunity to experience the blessing of giving to others and will help them to develop the discipline of service.

Citizenship Hours Overview

- Students are required to complete a minimum of 16 service hours per year in grades 9 - 12 in order to graduate from Bay City Christian School. This will total a minimum of 64 service hours over the course of their high school career.
 - At least four hours of the 16 hours needed MUST be done as community service outside of a school or church setting and NOT organized by the school or your church.
- The service hours will need to be earned between the end of the students' eighth grade year and their graduation with a minimum of sixteen hours being completed each year. Service hours for the next school year can be completed any time after June 1.
- Students transferring into BCCS will be required to complete sixteen service hours per year of enrollment.
- Service hours will be recorded at the end of each year on the student's transcripts.

Basics of Earning Citizenship Hours

- Students (not parents) must complete a *Statement of Citizenship Hours* and submit it to the school office.
- Students should participate in activities that require them to reach outside of their families and comfort zones.
- An adult supervisor must sign the *Statement of Citizenship Hours*.
- No activity or event may count for more than eight service hours.
- School fund raising activities are not eligible for service hours.
- Examples for citizenship service hours' opportunities would include:
 - Church mission trips
 - Church workdays
 - Work for the elderly
 - Sunday school internships
 - Evangelism outreach
 - Nursery, ushering, junior church, music, etc. which are done during or for church services. These types of church service activities are each limited to a maximum of four hours per year per activity.

Basics of Earning Community Hours

- Service projects organized by teachers that occur during regular class time may count for citizenship hours but may not be counted for community hours.

- Pre-approval for community service activities is required and activities not pre-approved may be denied as community service hours.
- Community service hours must be for a community organization at an activity that is wholly planned and run by the community organization.
- Community service hours' examples would include:
 - Paul's Pantry
 - Assurance Women's Center
 - Salvation Army
 - Special Olympics
 - 4H
 - Hospitals or Nursing Homes
 - Election help or political party help
 - Volunteer Center Contact Information: 920-429-9445



ATHLETICS PHILOSOPHY

Purpose

The athletic administration at Bay City Christian School believes that athletic participation can promote growth not only in one's physical capabilities but also in one's academic efforts, social interactions, and even spiritual wellness. For these reasons, the athletics program at Bay City Christian School exists for the purpose of giving its students additional opportunities to achieve the Christian school's overall purpose and mission.

Mission

As an extension of the ministry of Bay City Christian School, the athletics program intends to complement and support the school's overall mission, which is to partner with Christian families in the continual growth of students toward academic excellence and spiritual maturity. Therefore, the mission of BCCS Athletics is *to influence each student-athlete to continually strive for excellence in spiritual maturity and godly leadership.*

In correspondence to the athletic program's mission statement, the program has adopted two core scriptural references to become the supporting foundation for its purpose and mission:

James 1:2-4: My brethren, count it all joy when you fall into various trials, knowing that the testing of your faith produces patience. But let patience have its perfect work, that you may be perfect and complete, lacking nothing.

The athletic program has adopted James 1:2-4 to support the statement that spiritual maturity is a continual process of sanctification. The Christian life is comprised of many adversities and challenging trials. Correspondingly, exercise and bodily training can also include various trials and sufferings. James encourages Christians in his letter to have joy in these circumstances as God allows them into the lives of Christians for the purpose of influencing His people to increase in patience and, ultimately, become spiritually mature.

I Timothy 4:12: Let no one despise your youth, but be an example to the believers in word, in conduct, in love, in spirit, in faith, in purity.

The athletic program has also adopted I Timothy 4:12 to provide student-athletes direction towards becoming godly leaders. In this passage, Paul exhorts Timothy to avoid poor doctrine and be a godly example to other believers "*in word, in conduct, in love, in spirit, in faith, in purity.*" Student-athletes and coaches have the unique opportunity to interact with others outside of BCCS; and, therefore, have a responsibility to display Christlikeness.

The athletic administration emphasizes that wins, championships, sport awards, and other recognitions based on athletic ability are not the ultimate goal, but rather subordinate parts within the process of reaching the overall mission. With the support of the student-athletes' families, and the determination of the athletic teams' coaches, the athletic administration at Bay City believes that athletic involvement and competition can

provide each student-athlete the necessary environment for continual growth towards developing the essential skills to be spiritually mature leaders during and beyond their school years.

Athletic Code of Conduct

As a member of BCCS athletics, I agree to do my best to honor the name of Jesus Christ in all I do on the field/court. I also agree to do my best in following these guidelines:

- Demonstrate godly leadership by encouraging others, rather than discouraging them.
- Help other players get up when they fall.
- Thank the officials after each game.
- Shake hands with opposing team members after each contest (regardless of game result).
- Leave the gym and facilities in as good or better condition than when I arrived.
- Assist the referees by retrieving loose balls.
- Verbally and physically accept referee's decisions (regardless of perceived judgement).
- Treat opposing players, coaches, and spectators with kindness and respect.

Parents of BCCS student-athletes also have the opportunity to demonstrate spiritual maturity and godly leadership regarding BCCS athletics. Additionally, parents/guardians have the opportunity to be role models to their children. Therefore, parents are reminded to:

- Place more emphasis on advancement of spirituality rather than athletic competition and skill. Sometimes, losing can yield greater spiritual growth than winning.
- Demonstrate respect and appreciation to opposing players, coaches, and spectators in a Christ-like manner.
- Support the officiating crew at all times.
- Promote safety at all times.

Athletic Policy

Who can attend practices?

1. Beginning with mandatory practices, only members of the varsity or middle school teams may attend any practice. Mandatory practice begins in August for soccer and volleyball, and in November for basketball. Failure to attend mandatory practices jeopardizes one's playing time and earning honors after each season.
2. In order to improve individual skills, student-athletes are expected to attend any open play for which they are able. The coaches may use his/her discretion as to who may participate in addition to the student-athletes.
3. A student-athlete must have had a sports physical to participate in a mandatory practice, scrimmage, or game.

How long does a student-athlete get to play in games?

1. The emphasis for middle school level athletics is participation and skill improvement. Therefore, each student-athlete on a middle school team will receive playing time. Coaches will seek to provide each player with at least 25% of playing time for each game.
2. The amount of playing time on a varsity team is determined by the head coach. A student-athlete's amount of playing time may be a reflection of his/her effort, attitude, and/or ability. Therefore, a student-athlete must understand his/her coach-determined role on the team. Additionally, a student-athlete must acknowledge that his/her playing time may vary based on that role.

What about grades and eligibility?

1. If a student-athlete is in missing assignment detention frequently during an athletic season, he/she will receive a suspension of in-game playing time. The length of suspended playing time will be determined by the number of occurrences a particular student-athlete must serve a missing assignment detention. Examples of in-game suspension are as follows:
 - a. Three occurrences: 1-half/2-set (volleyball) suspension
 - b. Four occurrences: 1-full game suspension
 - c. Five occurrences: complete expulsion from the athletic team

The severity of one's suspension is dependent on a his/her typical playing time. Exemptions to this policy may be made by the athletic director/administration.

2. A student-athlete must have at least a C-minus average, no F's, no incomplete work, and fewer than 25 demerits to participate in BCCS athletics.
3. Any student-athlete who is found ineligible at the mid-term or at the end of a quarter may practice but cannot play in any game until the next mid-term or end of quarter report. If a student-athlete is ineligible again, he/she cannot participate in practices or games until the next report period. The aim is not to punish the student-athlete, but to motivate him/her to focus on his/her priorities.
4. In some cases, the student and his parents may write a letter of intent and draft a plan to bring the grade(s) up. The administration may grant the student-athlete eligibility sooner than the next report period. One such letter may be accepted each school year.

What dress code will players need to follow?

1. Team practices
 - a. TOPS: Bobcat t-shirts or shirts without words or images, no sleeveless shirts, for practice athletic shirts/jerseys are acceptable, if available a practice uniform must be worn.
 - b. BOTTOMS: Athletic shorts to the top of the knee or BCCS athletic pants.

2. Game-day attire
 - a. Student-athletes must wear a Bobcat polo and school uniform bottoms (khaki color) on the day of games, while traveling to/from games, and between games at tournaments. BCCS athletic pants may be worn instead of uniform pants for soccer matches and after games.
 - b. **Athletic shoes and cleats must be primarily black, red, white, gray, or any combination of those colors.**
 - c. Student-athletes may wear Bobcat Friday attire to games on Fridays.
 - d. The administration requires all student-athletes to wear regular school attire for both days of the state tournaments.

How are the teams financed?

1. Since athletic participation is expensive, a separate sports fee per student-athlete per sport is charged. This fee is listed on the *Tuition and Fee Information* sheet.
2. Sports fees and school support cannot completely cover all of the expenses; therefore, fundraisers may be held to offset costs. Players and parents are required to be involved.
3. Parents are also asked to help with concessions or admission for at least two home games and one tournament per sport their child is playing.
4. Student-athletes and parents who do not participate in fundraising endeavors may be charged an additional fee. This ensures equity for parents who faithfully volunteer their time.

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